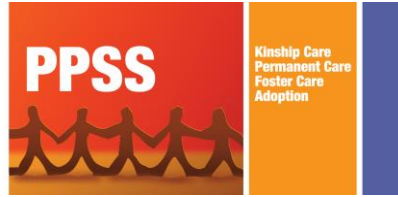


**Post
Placement
Support
Service**



**2012 Annual General Meeting Minutes held 7.30 – 9.00 pm, on Wednesday, 21 November, 2012
The Salon Room, Abbotsford Convent, 1 St Heliers Street, Abbotsford**

PRESENT: Chris Lockwood (Chair), Dan Barron, Emily Cheesman , Jenny Conrick , Chris Cook, Mandy Everton, Anne Farrelly, Charlie Salloum, Moira Schulze, Amanda Stone

IN ATTENDANCE: Denys Barron, Heather Barron, Lindy Bok, Jan Carre-Riddell, Ray Carroll, Michael Cassino, Ruth Chattey, Jasper Coghlan, Phil Conrick, Julie Contole, Karen Dobby, Jennifer Duncan, Peter Farrelly, Bronwyn Francis, Simone Fullerton, Susie Grabsch, Tracey Greenwold, George Habib, Carolyn Henderson, Sarah Holloway, Elizabeth Holloway, Katie Hooper, Deborah Hunt, Simon Keogh, Michele Lazinchuk, Katherine Lei, Ralph Lei, Helen Lenga, Christian Leung, Josh Licence, John Lucas, Ross Mackiggan, Karen Meehan, Sandy Morrison, Marilyn Nagesh, Mary Natoli, Sarah Quinn, Julie Raunik, Michael Rengarajah, Meredith Temple-Smith, Jasmine Temple-Smith, Menka Tsantefski, Karen Wheeler, Tak Wond

APOLOGIES: Andrew Alford, Aileen Berry, Carly Black, Katie Brown, Cathy Burnett, Bruce Cameron, Meredith Carter, Coleen Clare, Sandie DeWolf, Josh Fergeus, Bernie Geary, Cathy Humphries, Natalie Johnson, Angela Karavidas, Bev Knowles, Hon. Nicholos Kotsiras, Micheline Lee, Hon. Wendy Lovell, Elizabeth McCrea, Jennifer McCurry, Alice McDougall, Gaye Mitchell, Annie Mumford, Gishel New, Gregory Nicolau, Meredith Oglethorpe, Cas O'Neill, Anita Pell, Marina Popovic-Nunn, Haley Robinette, Simone Rutherford, Hon. Ryan Smith, Philip Sulman, Dominique Swift, Andrew Taylor, Erica Thompson, Hon. Mary Wooldridge, Chris Wootton, Sam Szoke-Burke

Item	Minute	Due Date	Action By
1	Registration and networking (7.30 – 8.00pm) Attendees were offered refreshments, and the PPRC bookstore was on sight.		
2	Welcome In the absence of the Board President, Cas O'Neill, who was an apology for the meeting, the role of Chair was deferred to the Vice President. The Vice President, Moira Schulze, requested the Board Secretary, Chris Lockwood, to stand as the meeting Chair. Chris accepted and opened the meeting with the acknowledgement of country.		

Item	Minute	Due Date	Action By
3	<p>Acceptance of last year's AGM minutes Attendees were provided copy of the 2011 AGM minutes. The Chair sought someone to move these as being a true and accurate record of the 2011 AGM.</p> <p>Moved by Mandy Everton; seconded by Charlie Salloum. The motion was accepted by the meeting.</p>		
4	<p>Tabling of 2012 annual report Attendees were provided copy of the 2012 annual report. The Chair provided a review of the President's report, and then handed the floor to the CEO, Jennifer Duncan.</p> <p>The CEO delivered a speech highlighting key points from the annual report and announced organisational plans for the 2012-2013 year.</p> <p>The Chair asked that the President's report be accepted by the meeting. Moved by Mandy Everton; seconded by Emily Cheesman. The motion was accepted by the meeting.</p>		
5	<p>Tabling of the 2012 audit report and supporting financial reports Attendees were provided copy of the 2012 Auditor's report. The Board Treasurer, Charlie Salloum, provided a brief speech highlighting the key points of the audit and financial reports.</p> <p>The Treasurer asked that the financial report be accepted by the meeting. Moved by Chris Lockwood; seconded by Emily Cheesman. The motion was accepted by the meeting.</p>		
6	<p>Election of members for the Board of Management Jennifer Duncan acted as returning officer for the meeting. Under clause 23 of the <i>PPSS Rules of Association</i>, one half of Board members stand down at each AGM; this includes those who have been longest in their office since their last election.</p> <p>Those members of the Board continuing and without need for re-election were identified as:</p> <ul style="list-style-type: none"> • Amanda Stone • Jenny Conrick • Amanda Everton • Dan Barron • Cas O'Neill <p>In accordance with clause 20 of the Rules, a minimum of three and a maximum of seven vacancies remained available for nomination to the Board. The returning officer reported the following nominations as having been received:</p> <ul style="list-style-type: none"> • Chris Lockwood • Charlie Salloum • Emily Cheesman • Mike Cassino • Menka Tsantefski 		

Item	Minute	Due Date	Action By
	<ul style="list-style-type: none"> • Peter Farrelly <p>As these nominations would take the Board to a maximum of 11 members, the applicants were deemed elected in accordance with clause 23, sub-clause 5 of the <i>Rules</i>.</p> <p>Newly elected members were congratulated and the formal section of the annual meeting concluded.</p>		
7	<p>Guest speaker</p> <p>The CEO introduced the guest speaker, Alice Pung, who gave a warm and amusing talk. The 2012 AGM was closed on the conclusion of Alice Pung's speech.</p>		